



International Society of Arboriculture (ISA)
Hong Kong Chapter
國際樹木學會香港分部

Continuing Education Unit (CEU) Pre-Approval Request Form
 持續進修學分(CEU) 提前申請-申請表格



- Submit an outline, agenda, or detailed description of the event with this form. Pre-approval requests received without supporting documentation will not be approved. The information received is only used for applying CEU.
 提交時請同以附件形式提供活動之大要、日程，或詳細說明。如無提供相關之文件該項申請可能無法受理。所收到的資料只作申請 CEU 的用途。
- To facilitate our processing works within limited resources, this form must be received at least 8 weeks prior to the event. Otherwise, the attendees of the event may proceed CEU post-application through the ISA Headquarter’s website.
 在有限資源下，為方便我們處理，本表格必須在活動日期前收至少 8 週呈交。否則，活動的參加者可通過 ISA 總部的網站上申請後補 CEU。
- Administration charge applies for every application according to ISA Policy Statement No: CERPP015.
 *Administration charge should be paid by crossed cheque payable to “ISA Hong Kong Chapter Ltd.” posted to P.O. Box 83282, Concorde Road Post Office with this application form. All administration charge is non-refundable upon receipt. Change of event information after approval is given will be regarded as new application and administration charge will be incurred.
 根據 ISA Policy Statement No: CERPP015，每次申請將收取所需行政費用。請連同此表格郵寄劃線支票（收款人「國際樹木學會(香港)有限公司」）至協調道郵政局郵政信箱 83282 號以支付行政費。行政費用一經收取恕不退還。申請獲批核後，所有活動內容之改動將被視作重新申請，並需再次繳交行政費。

	Description 描述	Administration charge 行政費
*Each Conference/ Workshop/ Seminar	Per CEU code 每個 CEU 編號	HK\$ 350
*每個會議/工作坊/研討會	3 CEU codes or Above 三個 CEU 編號或以上	HK\$1000

*The administration charge for each conference/ workshop/ seminar is charged on daily basis.
 每個會議/工作坊/研討會的行政費以每日計算。

- Complete all sections of this form and email to: certification@isahongkong.org
 此表格之各部份必須填寫，完成後請聯同附件送至以下電子郵件：certification@isahongkong.org

CEUs shall only be awarded for educational events related to arboriculture:

予以分配 CEU 的樹藝相關教育活動:

- Soil Management 土壤學
- Tree ID/ Selection 樹木辨識
- Installation and Establishment 種植與長成
- Safe Work Practices 樹木工作人員安全
- Tree Biology 樹木生物學
- Pruning 修剪
- Diagnosis/ Treatment 診斷和植物異常
- Urban Forestry 都市森林學
- Protection and Preservation 保護及維護
- Tree Risk Assessment 樹木風險評估及管理

- Certified Arborist 註冊樹藝師
—science, practice and management of trees as part of the urban forest and/or landscape environment.
城市林務和/或景觀環境的樹木科學、實務和管理。

- Utility Specialist 註冊公共設施植被管理師
—the practice of utility arboriculture in one or more of the following domains: customer relations, electric utility pruning, electrical knowledge, integrated vegetation management, utility program management.
以下一項或多領域與公共設施相關的樹木學：客戶關係，電力設施附近之修剪，電工知識，綜合植被管理，設施程序管理。

- Municipal Specialist 市政樹藝師
—the practice of municipal arboriculture or urban forestry in one or more of the following domains: administration, arboriculture practices, communication skills, policy/planning, public relations/education, tree risk management.
以下一項或多領域與都市木學或城市林務的實踐：行政管理，樹木學實踐，溝通技巧，策略/策劃，公關/教育，樹木風險管理。

- Tree Worker/Climber 註冊攀樹師
—the applied practices of tree management and worksite safety.
樹木管理和工地安全的應用實踐。

- Tree Worker/Aerial Lift 註冊高空樹藝操作員
—the applied practices of tree management and worksite safety.
樹木管理和工地安全的應用實踐。

- Board Certified Master Arborist-Management 註冊資深樹藝師-管理
—management of individual trees and tree populations, including but not limited to: risk management, appraisal, preservation, inventory, and business relations.
個別樹木和樹群的管理，包括但不限於風險管理，估值，存護，資料庫和業務關係。

- Board Certified Master Arborist-Practice 註冊資深樹藝師-實務
—the performance of activities related to the care of trees.
涉及樹木護理的操作表現。

- Board Certified Master Arborist-Science 註冊資深樹藝師-科學
—the arboricultural and urban forestry research or the foundational sciences upon which practice and management are based. 樹木學和都市林務有關的研究或以實踐和管理為本的基礎科學。



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Event Information 活動資料

Organizer 主辦單位:			
Event Title 活動名稱:			
Date(s) of Event 活動日期:	to 至		
Total Seat Time of Event 活動總時數 (does not include breaks or meals 不包括用膳及休息):			
Name of Registrar 申請人姓名 (print clearly 請用正楷):			
Name of Contact Person 聯絡人姓名 (if different from Registrar 如與以上不同):			
Email Address 電郵地址:		Telephone 電話:	
Venue 地點			
Please enclose the documents listed below 請連同此表格提交下列文件:			
<ul style="list-style-type: none"> • Event Time-table 活動時間表 • Session Content 每節內容 • Qualification of Speaker / Trainer 講者/導師資歷 • Crossed Cheque 劃線支票 (Bank Name: _____ Cheque No. _____) 			
Remarks (If any) 備註(如有):			
<p>IMPORTANT NOTES 重要事項</p> <p>By signing this application form, the organizer and registrar understand that the ISA Hong Kong Chapter and its staff (the Chapter) is not responsible for any lost and/or liability incurred by the approval/rejection of the application. The Chapter does not by any mean endorse the event or its part covered in the application regardless of the result. The organizer and the registrar must not make use the names and/or logos of ISA or the Chapter in advertisement or other kinds of promotion, unless otherwise endorsed separately. The Chapter reserves all rights to take appropriate action should the above was breached.</p> <p>簽署本申請表的主辦單位與申請人明白，國際樹木學會香港分部及其工作人員（分部）並不負責因申請的批准/拒絕所產生的任何損失和/或法律責任。無論結果如何，分部並無對有關活動或其部分作出任何形式的認可。除非另行獲得認可，主辦單位和申請人不得使用ISA或分部的名稱和/或標誌作廣告或其他類型的推廣。如有違反上述條款，分部保留採取適當行動的一切權利。</p>			
Signature / Organization Chop 簽署 / 團體印章	Date 日期		

- INTERNAL ONLY -

- Approved
- Rejected (Remarks: _____)
- Supplementary Information required: _____